

Grenfell Tower Memorial Commission (GTMC) Meeting
17 October 2024

Attendees

Memorial Commission

Lord Paul Boateng (Chair)
Thelma Stober

Community Representatives

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Hanan Wahabi	Mohammed Rasoul	Susan Al Safadi
Adel Chaoui	Abraham Abebe	
Sandra Ruiz		

Apologies:

Nabil Choucair
Andrea Newton
Hanan Cherbika
Hassan Hassan

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser
Peter Neal, Independent Landscape Design Adviser
Jane Duncan, RIBA Independent Architecture Adviser
Camilla Sheldon, Ministry of Housing Communities and Local Government (MHCLG)

Meeting purpose

The sixty first meeting of the Memorial Commission, to discuss the design team selection process, next steps for the GTMC, and an update from MHCLG.

Opening

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was quorate.
- Lord Paul Boateng opened the meeting, welcoming all in attendance.
- No conflicts of interests were declared.
- The Secretariat presented the minutes from the September meeting for approval, along with an update on the risk register and action log.

Agenda item 1: Design update

- The independent design advisers gave an update on the design team selection process. Submissions have been received and the evaluation process to shortlist to five teams will be completed by December. The five teams will then proceed to Phase 2 of the design team selection process.

- The co-chairs wished to put on record their thanks to community representatives who are assisting with the evaluation process.
- The community representatives and design advisers discussed the need for clarity on a decision the future of the Tower to enable Phase 2 of the design team selection process to begin; all agreed this was highly sensitive and would require a careful, thoughtful approach by the Government as part of their responsibility for the tower.
- They also discussed the need to include local children and young people throughout the process, and the options for a physical as well as online exhibition for Phase 2 engagement.
- Jane Duncan wished to put on record that she had been encouraged by an excellent response to the design team selection process and was looking forward to continuing the evaluation.

Agenda item 2: GTMC next steps

- The co-chairs and the community representatives discussed the future of the Commission given the publication of its two reports and the launch of the design team selection process. They noted the appetite within the community for a reconstituted community-led body and an expanded membership to build on the work to date but with a refreshed purpose and mandate. All agreed it is important for the community remains at the heart of this work, that momentum is not lost and that there is continuity for the design team selection process.

Agenda item 3: MHCLG update

- Camilla gave an update from MHCLG, the ongoing conversations around future ownership and management of the memorial and setting up an advisory steering group with the Department for Culture, Media and Sport. The first meeting of this group will take place before the end of the year and she will keep GTMC informed and updated on these meetings.
- The co-chairs and community reps welcomed this update and thanked Camilla for attending the meeting.

AOB

- The Secretariat confirmed that the GTMC November meeting will now be taking place on Monday 25 November.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@communities.gov.uk

Website: www.grenfelltowermemorial.co.uk/via [contact](#) buttons in the 'About us' section.

Next meeting: Monday 25 November.